

Volunteer Role: Membership Team Lead

Support the volunteers who make search and rescue possible

About Us

Berkshire Lowland Search & Rescue (BLSAR) is a volunteer-run emergency service that helps locate high-risk vulnerable missing people. We are a close-knit team of around 80 trained volunteers, ready to respond when lives are at risk. Behind every callout is a dedicated team that recruits, welcomes, and supports our members — and that's where you come in.

The Role at a Glance

Role Title: Membership Team Lead

Where: Home-based with occasional meetings in Bracknell

Time Required: Around 5 hours a week, flexible

Reports To: Unit Lead (Leadership Team)

Team Includes: Recruitment Officer, Welfare Officer, Uniform Officer, Records Officer

Why This Role Matters

This is a people-first role. You'll help find new volunteers, support them through induction, and ensure everyone feels part of the team. You'll also keep our member records up to date, make sure everyone has what they need to get started, and work with other teams to help our volunteers thrive.

What You Might Be Doing

- Welcoming new members and guiding them through induction
- Helping coordinate recruitment and manage enquiries
- Overseeing uniform, ID and account setup for new volunteers
- Working with the training team to track new member progress
- Keeping member records up to date and tracking attendance
- Flagging any welfare issues and aiding with access to support services
- Helping the team stay engaged and included in our community

You'll have the support of a small team to share tasks and ideas.

Skills You'll Need

- Friendly and approachable – a good listener
- Organised and reliable

- Comfortable working with spreadsheets and emails
- Able to maintain confidentiality and handle sensitive topics with care
- Some experience in recruitment, admin, HR or welfare is a bonus – but not essential

What You'll Get

- A people-focused volunteer role where you can make a real difference
- The chance to shape how we welcome and support our team
- Flexible hours that fit around your lifestyle
- The support of a dedicated leadership team
- A welcoming environment with a shared sense of purpose

How to Apply

If you'd like to help make sure our volunteers feel supported and valued, get in touch!

Email a few lines about yourself and what interests you about this role to:

 recruitment@berkshirerescue.org.uk

We're happy to have an informal chat first — you don't need a CV to start the conversation.